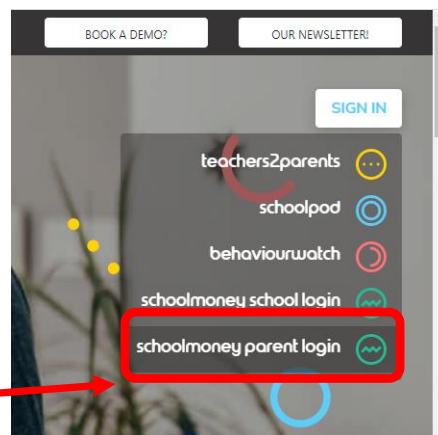


St Josephs PS & Nursery Unit - SCHOOL DINNERS



Dear Parents,

Dinners for all pupils will be available from week beginning **Monday 28th September**. However, our system for ordering school dinners will change. We will be using an online system called **School Money** that parents must log onto each week to order a school meal for their child(ren). The website is: www.eduspot.co.uk, click on SIGN IN in the top right hand corner and then on **School Money Parent Login**.



You may also download the app, **Teachers2Parents** (shown left) where you can register your account and record and pay for school meals.

Do not attempt to logon until you receive a **unique verification code** which is required to set up your account. These will be sent out over the weekend via text message to all parents. If you are having difficulty signing up, please telephone the school office on Monday.

FREE SCHOOL MEALS

If your child(ren) receives Free School Meals, you **must logon and order a meal** for the days you wish your child(ren) to have school dinners. No payment will be required.

PAID DINNERS

If you pay for dinners for your child(ren), you **must also logon and record which days your child(ren) requires a dinner**. The system will then allow you to make payment for each meal using a debit or credit card.

For Free School Meals and Paid Dinners, you must order a dinner for your child(ren) **by midnight the day before** the meal is required. It cannot be ordered on the morning that dinner is needed. If you wish, you can order for the whole week ahead.

The school will no longer be accepting cash in school for dinners. Class teachers will no longer be calling a dinner role each day, therefore it is vital that parents register online for a dinner each day it is required.

THIS APPLIES TO BOTH FREE SCHOOL MEALS AND PAID DINNERS.

Frequently Asked Questions

1. When do I order a meal for my child?

Parents will be able to order a meal for their child up to midnight the night before, eg, for a meal on Thursday, you have until midnight on Wednesday night.

2. How do I pay for the meals I order?

You can pay online using your credit or debit card.

3. How much do school dinners cost this year?

School dinners for Nursery cost £2.50 and for P1 – P7, they cost £2.60

4. What if I miss the midnight deadline or forget to order a meal?

You must ring the school office before 9:30am the next morning to inform the office that your child(ren) will require a meal that day. The meal will be recorded, then you must logon and make payment, if required.

5. What if I have registered for a meal and then my child is off school that day?

If your child is absent and you have registered for a meal, you must telephone the office before 9:30am and inform the secretary. If you have paid for the meal, the amount paid for that day will be credited to your school meals account. The next time you logon, you will see that credit listed beside your child's name. Unfortunately, money cannot be refunded to your debit or credit card.

6. How far in advance can I order a meal for my child(ren)?

If you logon you will see that you will be able to pre-book a meal for each week in Term 1 if you wish.

7. My child is on Free School Meals, will I be charged when I order a meal?

No. The system will be updated with the names of the children who receive Free School Meals. If you order a meal and your child is in receipt of Free School Meals and the system attempts to charge you, **DO NOT PAY** - contact the school office immediately. If you do pay, this money cannot be reunded.